

JOB DESCRIPTION			
JOB DETAILS			
Job Title	Talent Sourcing Sr.Executive		
Function	Job Growth Manager	Location	MP
Staff Supervised	Direct Reports: NA	Matrix Reports:	NA
Job Titles of Direct Reports	Trainers & Recruiters		
<p>Vision India is a Business Conglomerate having three evolved business verticals - Staffing, Skilling & Advisory Services. With a 32000 associate base and 105+ Indian, MNC and Government of India/ State(s) entities proudly listed in our clientele, we offer an assurance of our proven credentials & differentiated service propositions across all the lines of our business to the clients across the country, APAC, Europe & Americas.</p> <p>It has recording consistent growth in the topline over the last years & stands proudly at INR 200 Crores for the year 2022-23, registering a 21% CAGR. It is poised for a much sharper top line growth in the forthcoming years riding on the projects commissioned in the last year besides the strong fundamentals on Staffing, Skilling & Advisory businesses.</p>			
I. JOB PURPOSE			
<p>The role holder will be responsible for Sourcing, Counselling of the job seekers & align them with Jobs available as well as prospective jobs.</p> <p>The role incumbent would be deft in a start-up like environment and brings to fore, a strong challenger mind-set with proven abilities to influence peers across the eco-system and deliver a higher quality quantity mix for Communication & Personality Development.</p>			
II. KEY RESPONSIBILITIES			
Sourcing :			
<ul style="list-style-type: none"> • Sourcing / Mobilizing Candidates for various Employment / Jobs project as per project guidelines as well as the need of hiring countries / organization. • Driving BTL (Below The Line) marketing activities include direct mail campaigns, road show, trade shows, canopy activities, catalogs, brand promotion activities, telemarketing, free sampling, • Interacting with the institutional heads, Public representatives & opinion makers • Promoting social media visibility by ensuring regular posts, replies, interaction, events etc on various platforms (Facebook, LinkedIn, YouTube, Twitter etc) 			
Job Seekers counselling & Online Testing			
<ul style="list-style-type: none"> • Orientation of job seekers about various opportunities available in India • Ensuring coordination of Online Tests before sourcing with both internal team & prospective job seekers • Analyzing the effectiveness & applicability of tests for each trade/industry/sector • Provide feedback to Project Manager and Employment Manager with observations & recommendations 			
Research & Assess the Impact of sourcing			
<ul style="list-style-type: none"> • Market research on job seekers for 10th, 12th, ITI, Diploma Candidates. • Analyze Sourcing, Training & Placement trends • Share key observations with centers on periodical basis • Ensure constant follow up towards key observations getting closed 			
V. QUALIFICATIONS, CERTIFICATIONS AND EXPERIENCE			
Minimum Qualifications	<ul style="list-style-type: none"> • Any Graduate with 2 to 4 years of experience • Knowledge of various marketing, sourcing & counselling methods • A patient and resilient personality, Passionate for Job 		

To know more about **Vision India**, visit us at www.vispl.co.in; www.justjob.co.in