JOB DESCRIPTION – L&T Finance

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| Name of the client | L&T Financial Services |
| Website | www.ltfs.com |
| Profile Name | Micro Loan Officer |
| Payroll | L&T |
| Qualification | 12th pass / Graduate |
| Trade /Specialization/Branch | Any |
| Male / Female candidate | Male |
| No. of mandate / requirement expected | 100 |
| Age | 21 – 31 Years |
| Fresher / Experienced (If experienced then No. of years of exp required min-max) | 0 – 1 Year  For fresher Graduation is mandatory |
| Workplace – detailed address | Uttar Pradesh |
| Offered JD/Job role | 1.  Starting business in a new village through Village identification within the radius.  2.  Sourcing of business; Identification of customers and forming of Joint Liability Groups, Filling form, KYC verification, Pre-disbursement training, visiting potential customers in order to develop business  3.  Disbursements; Collection of KYC documents, Loan documentation  4.  Collection; Group-wise collection as per scheduled time by following the process, Deposit of collection money.  5.  Collection of over dues; Follow up with the customers with updated data report of assigned portfolio, Collection of money as per process, Depositing the money in bank |
| Open to hire local candidates – (Yes/No) | Yes |
| Open to hire from other state – (Yes/No) | Yes |
| Salary | Up to 1.56 LPA |
| Benefits | * Incentive * Med claim |
| Mandatory Requisites | * Bike & Driving License * Aadhaar & PAN Card * Smartphone |