JOB DESCRIPTION

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| Name of the Organization | Jio Mart |
| Website | https://www.jiomart.com/ |
| About the Organization | JioMart is an Indian [e-commerce](https://en.wikipedia.org/wiki/E-commerce) company, headquartered in [Navi Mumbai, Maharashtra](https://en.wikipedia.org/wiki/Navi_Mumbai,_Maharashtra), India, that started as a joint venture between [Reliance Retail](https://en.wikipedia.org/wiki/Reliance_Retail) and [Jio Platforms](https://en.wikipedia.org/wiki/Jio_Platforms). The company initially focused on online groceries sales before expanding into other product categories such as fashion, home essentials, and lifestyle products |
| Profile Name | Customer Service Officer (CSO) |
| Location | Kolkata |
| Qualification | 12th/ Graduate |
| Communication skills | Strong Regional Language & Basic English Proficiency |
| Payroll | Jio Mart |
| Job Responsibilities | * Field sales work and involved in B2B sales. * Onboarding & taking orders from Kirana Merchants. * Monitor active vs onboarded merchants vs merchants doing their 100% business with NEW COMMERCE * Ensure that all the leads that are generated through the foundation partners   are converted. |
| Pre-Requisites | * Required FMCG industryexperience only * Minimum 1 year experience * Must have 2 wheeler with license * Age below 35 * 3rd dose covid vaccination certificate |
| Salary | 1.56 LPA |