

## JD-FORMAT

<b>Organization Name</b>	LAVA International Ltd. (On the Payroll of Vision India Talent Foundation)
<b>Company URL</b>	www.lavamobiles.com/
<b>Industry Type (e.g. Retail / Hotel / BPO / Logistic)</b>	Manufacturing & Assembling of Mobile Components
<b>Designation / Job Profile</b>	NEEM Trainee (Only Male)
<b>No. of Positions / Vacancies</b>	<b>240</b> NEEM Positions: Male Candidates Only. : <b>Joining: Immediate</b>
<b>Qualification Required</b>	<b>12<sup>th</sup> Pass:</b> (Minimum Aggregate Passing Percentage: 55%).
<b>Location of the Job</b>	A-1/54, Sector-63, Noida-201301
<b>Experience</b>	Fresher
<b>Age Limit</b>	(18-24) Years
<b>Nature of the Job (Sales / Back End Support / Inbound / Outbound / Customer Services)</b>	Manufacturing & Assembling of Mobile Components.
<b>JD &amp; KRA for the Candidates</b>	<ul style="list-style-type: none"> <li>• Operational.</li> <li>• Achieve the define target within desire time line which is given by his <b>Shift Leader / Supervisor</b>.</li> <li>• Follow the specified work standard during carrying their Production Activities.</li> <li>• Maintaining the 5s in their work place area.</li> <li>• Follow the define safety standard, related to Product and Personnel.</li> <li>• Maintain the Documentation Activities, (As, fill-up the Check Sheet, Preparing Report and keeping the record. (Shift basis and stage wise).</li> <li>• Follow the define Quality Standard during Production Activities and made the defect free product.</li> <li>• Rejection Controlling the Rejection. Also responsible to clear (Process &amp; Incoming Rejection.) From his stage shift basis.</li> <li>• Follow the defined engineering process related to Product Assembling.</li> <li>• Punctual on his work place.</li> <li>• Participation in to innovation and continue improvements activities.</li> <li>• Establish communication &amp; be transparent with his superior.</li> </ul>

<b>OJT Period (Training Period / Nesting Period)</b>	3 Days Training
<b>Salary In Hand</b>	<ul style="list-style-type: none"> <li>• <b>12<sup>th</sup> Pass:</b> 9168 + 500 (Attendance Reward)</li> <li>• <b>Pursuing Graduation:</b> 9138 + 500 (Attendance Reward)</li> <li>• <b>Graduate:</b> 9168 + 500 (Attendance Reward)</li> </ul>
<b>Incentives (Yes / No) if yes, how much</b>	TBS
<b>Benefits (if any)</b>	1 Time Food / Snacks Free during Working Hour
<b>Confirmation Period</b>	TBS
<b>PF / ESI Deduction (Yes / No)</b>	NO