

Job Description

Draft. Version: 27-03-2014

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| **Position Title: H V A C Technician**  **Reports To: Site Supervisor**  **Location:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Role Description:**  **To ensure the site is functioning smoothly**  **Key Responsibilities**   * Perform skilled, complex work in the repair, maintenance and installation of heating, ventilating, air conditioning and steam distribution equipment and systems. * Operate a variety of equipment as needed to perform work * Install, maintain and repair computerized electronic pneumatic devices related to HVAC control. * Operate various measuring and testing instruments * Requisition materials from stockroom and controls storage of materials * Maintain electronic / pneumatic testing equipment * Call and work with vendors to arrange service for warranted parts, select * appropriate replacement parts and trouble shoot problems. * Read blueprints, piping and wiring diagrams. * Perform brazing, soldering, pipefitting and welding. * Maintain underground steam distribution system through repair and / or replacement of parts. * Estimate time and materials required on work orders. * Perform preventive maintenance on related equipment assigned by the Supervisor/Manager. * Maintain work area and equipment in a clean and orderly condition following all prescribed regulations. * Attend all scheduled staff training and safety meetings.   **Key Competencies:**   * ITI (Industrial Trade Institute) certificate * Ability to troubleshoot related systems * Communicate and collaborate with facility personnel * Pro-active * Disciplined * Organized * Service-attitude |