

Job Description

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| **Position Title: Environment Health and Safety Manager**  **Reports To: Site Director**  **Location:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Role Description:**  Directly responsible for leading the implementation of HSE programs  **Key Responsibilities**   * EHS processes implemented in accordance with Sodexo, client and applicable legal requirements * Line management prepared to lead EHS on a daily basis through training and coaching * Hourly employees prepared to complete their jobs in accordance with applicable EHS requirements * Audits and inspections completed, line management assisted to develop corrective action plans; and completion of the plans tracked * Line managers, supervisors and hourly employees trained in completing inspections and in the reporting of leading indicators * Line managers and supervisors trained on incident reporting, investigation and root cause analysis * All incident cases reported, classified and investigated * Business Continuity Planning deployed * EHS documents and records maintained * Current on applicable legal and local / national requirements and internal requirements (Sodexo, client) * EHS reports prepared and issued * Provide support for bids and tenders Communicate and motivate safety at all levels * Establish the annual EHS goals by setting objectives and targets according to the EHS policy * Maintain site specific Risk register with assessment done to impose the action plan to minimize   the risk level * Responsible for electrical safety management system through performing regular inspection and maintenance of electrical equipment; staff qualified electrical workers   **Qualifications:**   * Degree from an accredited institution in a health and safety related discipline that includes some formal safety component * At least 5 years of experience as leader or team member in   + implementing safety systems, policies and procedures   + changing a safety culture   + developing and leading teams   + safety auditing / inspecting   + training * Excellent communication skills * The ability to liaise with various government agencies levels of management, clients and employees * The ability to identify areas for improvement * Strong ability to organize, analyses, interpret and take sustainable corrective action * Ability to work under pressure * Fluent English speaker; other languages is added advantage, Preferably Kannada Speaking. |